

# **ARTISTIC TRAINEESHIP PROGRAM**

## **RULES AND REGULATIONS**

### **§ 1**

1. Artistic traineeship program is a form of professional development for both Polish citizens and foreigners.
2. The aims of the artistic traineeship program include the following:
  - mastering one's performing technique,
  - working on interpretation and repertoire,
  - artistic development.
3. The duration of the artistic traineeship program is one year (two semesters).
4. The artistic traineeship program is non-gratuitous.
5. Tuition fees for the artistic traineeship program will be announced by the Rector in a special directive for a given academic year.
6. The artistic traineeship program cannot be prolonged for either following year, or semester.
7. The language of instruction for the trainees with Polish citizenship will be Polish, and for foreign trainees – the English language.

### **§ 2**

An eligible candidate for the artistic traineeship program shall be the person who:

- completed the first-cycle studies (BA degree), or second-cycle studies (MA degree),
- submitted, at due time, all the required documents specified in §3,
- successfully passed a qualifying examination.

### **§ 3**

Rules and regulations of admission to the traineeship program:

1. A candidate for the artistic traineeship program is obligated to:
  - a. send by email, or via the Internet Candidate Recruitment System, a DVD recording with a program of their own selection, lasting 20-30 minutes;
  - b. send via the Internet Candidate Recruitment System scans of the following documents:
    - signed letter of application for admission to the artistic traineeship program,
    - signed letter to the Dean, requesting for the assignment to a major teacher,

- Curriculum Vitae,
  - diploma of university degree completion, along with supplement,
  - copy of their passport or ID (in order to conclude an agreement).
2. Deadlines for document submission:
- program recordings specified in para 1a, must be sent in by June 30<sup>th</sup> the current year,
  - scans of the documents specified in para 1b, must be sent in by June 30<sup>th</sup> the current year,
  - documents in a paper version must be submitted, at the latest, by October 20<sup>th</sup> the current year, only by the persons admitted to the traineeship program in the given year.

#### § 4

##### Recruitment for the artistic traineeship program

1. Candidates are admitted to the artistic traineeship program under the condition of successful passing a qualifying examination.
2. The qualifying examination involves assessment of the Candidate's presentation of the artistic program they sent in.
3. The qualifying examination is a contest.
4. A Candidate's presentation is assessed by the Selection Board, based on the grading system of 0-25 points.
5. The Selection Board is appointed by the Dean of a relevant faculty.
6. The Selection Board consists of the Dean as a chairperson and no less than three academic teachers.
7. The University reserves the right to specify a limit on the number of artistic trainees admitted in a given academic year.

#### § 5

##### Admission to the artistic traineeship program

1. Upon the announcement of the candidates admitted to the traineeship program, a Candidate signs an agreement with the University, stating the fees in the amount specified in the Rector's directive, pursuant to §1, para 5.
2. The artistic trainee should contact the University no later than October 20<sup>th</sup> in a given academic year.

3. The trainee who will not turn up at due time, specified above, or will not sign an agreement with the University, or will not submit required documents, specified in §3, shall be removed by the Dean from the list of artistic trainee students.
4. An artistic trainee student can be expelled from the program by the Dean also in the case of failing to attend classes.
5. In the case of expelling a student from the artistic traineeship program, as specified in para 3 and 4, or in the case of a student's resignation from the artistic traineeship program, the University does not refund the money specified in §1, para 5.

## § 6

The course of the artistic traineeship program

1. An artistic trainee is assigned by the Dean to a major teacher upon their consent.
2. An artistic trainee is obliged to regularly participate in all scheduled classes.
3. Classes are held in-person, on the University premises.

## § 7

The artistic traineeship curriculum

The following classes are provided within the artistic traineeship program curriculum:

- a. individual classes – one hour per week (depending on the specialization):
  - in the field of instrumental solo performance,
  - in the field of instrumental solo performance with accompaniment,
  - in the field of vocal solo performance with accompaniment;
- b. group classes of the English language – one hour per week (only for foreigners).

## § 8

1. Upon completion of the artistic traineeship program, a trainee student is awarded a certificate.
2. The certificate is awarded on condition that a student has successfully passed the final exam before the Examination Board.
3. The final exam is open to the public and is held before the Examination Board appointed by the Dean.

4. The Board mentioned in para 2 and 3 consists of no less than three academic teachers, two of whom, at least, shall be senior academic staff members with habilitated doctor degrees. The Chairperson of the Board will be appointed by the Dean.
5. The substantive supervision over the course of the artistic traineeship program shall be provided by Deans.
6. The supervision over the execution of the artistic traineeship program shall be provided by the Vice-Rector for Academic Affairs and Education.